

BELLAIRE PUBLIC LIBRARY
MONTHLY MEETING OF THE BOARD OF TRUSTEES
AT: 111 SOUTH BRIDGE STREET, BELLAIRE, MI
FEBRUARY 18, 2022

MINUTES

TRUSTEES ATTENDING: Mary Edens, Don Hirt, Lee Kerr, Sydney Luke, Susan Larson, and Director Cindi Place

TRUSTEE EXCUSED ABSENCE: Diane Bennett

CALL TO ORDER: President Edens called the meeting to order at 10:06 a.m.

PUBLIC COMMENTS: None

APPROVAL OF AGENDA: **Motion by Kerr, second by Larson to approve the agenda with items added to Old and New Business. Motion carried.**

MINUTES: **Motion by Hirt, second by Kerr to approve the January 28, 2022 annual meeting minutes. Motion carried. Motion by Kerr, second by Hirt to approve the January 28, 2022 regular meeting minutes of the Board. Motion carried.**

FINANCIAL REPORT: The January 2022 financials were not available. **Motion by Luke, second by Kerr to table review and acceptance of the January financial report until the March 2022 Board meeting. Roll call: Ayes: 5, Nays: 0. Motion carried.**

LIBRARIAN'S REPORT:

Highlights provided by the Director:

- Usage and circulation stats for January 2022 are up compared to the same month in 2021.
- On Saturday, March 12, from 2-5 p.m., the Library is hosting the Applesauce Inn for Bellaire's "Art is Sweet Bake-off". On the same day, our Tech volunteer Gabe will run a Zoom event at 2 p.m. for tweens and teens working on their MiLibraryQuest entries. Our Tiny Art Show also begins on March 12 running through Saturday, March 19.
- Our first Family Literacy Night is Thursday, March 10, at 5:30 p.m.
- **Wonder** by P.J. Palacio was chosen for this year's "Bellaire Reads, a program funded by a grant from the American Library Association and Libraries Transforming Communities. Registration begins in late March.
- The Library has purchased a 3D printer with grant monies awarded by the Mid-Michigan Library League. Our technology policy may need to be revised to cover this type of acquisition.
- The Library of Michigan is offering a small programming grant for up to \$2,000 for a

Kids Coding Club program for which the Director would like to apply.

- Some staff responsibilities were realigned to match staff interests and skills with upcoming projects. An all-staff training session is planned for April.

A complete Librarian's Report is available at the Library.

COMMITTEE REPORTS: No meetings.

OLD BUSINESS:

- Edens is waiting for one more evaluation before meeting with the Director. ● Hirt will forward a draft of our new strategic plan with the latest suggestions and revisions from today's meeting to all Trustees and the Director. The Director will then meet with the staff for their input, including action items.

NEW BUSINESS:

- The Director met with the auditor who made a few suggestions for 2022; i.e. adding account numbers for grant expenses and hiring an independent consultant/inspector to conduct the yearly walk-through of the Library building inside and out. Hirt will check with realtor Dave Ciganik for recommendations. With regard to the current audit, the Director will resend a copy of the draft audit to all Trustees to review prior to the auditor's presentation at the March Board meeting.
- **Motion by Luke, second by Hirt to approve the Director's request to apply for the Library of Michigan's small programming grant for a Kids Coding Club program. Motion carried.**

CORRESPONDENCE: The Library received a letter from Michigan Senator Gary Peters congratulating it on the State Librarian's Award of Excellence for 2021.

GRANTS, MEMORIALS, & DONATIONS: **Motion by Luke; second by Kerr to accept grants, donations, and memorial funds received in January 2022. Motion carried.**

UPDATES & REMINDERS: None

TRUSTEE COMMENTS: The Policy Committee will meet at 10:00 a.m., March 4, at the Library to continue discussion of the Library of Michigan's policy recommendations regarding freedom to read, collection development, and challenged materials. A meeting for all trustees to further discuss the draft strategic plan is scheduled for 9:00 a.m., April 15, 2022, prior to the regular Board meeting.

PUBLIC COMMENTS: None

MEETING ADJOURNMENT: **Motion by Larson, second by Kerr to adjourn the meeting at 11:31 a.m. Motion carried.**

NEXT MEETING: Friday, March 18, 2022, 10:00 a.m.

Respectfully submitted, Susan Larson, Secretary

Approved: March 18, 2022